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THE LANDINGS RACQUET CLUB, INC.
MINUTES OF BOARD OF DIRECTORS MEETING
FEBRUARY 17, 2004

CALL TO ORDER

The meeting was called to order by President Bob Fernander at 2:00 p.m. in the Lakeside Club, at the Landings Racquet Club, Sarasota, Florida.

DETERMINATION OF A QUORUM

Present were Bob Fernander, Judy Greene, Jack Jost, Barbara Pendrell, Ralph Ricapito and Colin Wendel constituting a quorum. Absent was Jere Berkey. Also present were Kevin Richards, LRC Manager and Shirley Jones of CMI-Progressive Community Management, Inc.

CONFIRMATION OF PROPER MEETING NOTICE

The notice for the meeting was posted in accordance with the Bylaws of the Association and requirements of Florida Statutes.

APPOINTMENT OF RECORDING SECRETARY

A **motion** was made and seconded to appoint Shirley N. Jones Recording Secretary for the meeting.
Each director present voted in favor of the motion. Motion passed.

APPROVAL OF MINUTES

A **motion** was made and seconded to accept the minutes of the January 20, 2004 meeting of the Board of Directors.

Each director present voted in favor of the motion. Motion passed.

NEW BUSINESS

MANAGERS REPORT

In addition to the Manager's report, a copy of which is attached, Kevin Richards reported:

- 1) Court work is going along fine
- 2) The fence painting work began in the center. Expected to finish the back part by the end of this week or first part of next week. Approximately half of the short fencing will be done within two weeks. Three sections of rail have been replaced. \$350 - \$400 has been spent on materials, plus in-house labor costs.
- 3) Painting of the light posts is scheduled to begin the week of February 23, 2004. All light bulbs will be changed while the lift is on the property. Staff dug out around the light posts to allow OSPHO to be applied below ground level which will be back-filled after painting is complete. Benjamin Moore Paint will be used at an additional cost of \$175. An improved system for securing the light lenses will be developed.
- 4) The de-fib class cost is paid in full by LRC. An informal class will be offered on how the de-fib machine works, but will not include CPR as one must be certified to teach CPR.
- 5) The levels included in the LRC Championships were determined by the Pro, the tennis committee and Kevin. They tried to be fair.

COMMITTEE REPORTS

Pool and Spa

The Committee reported that the water temperature has been remaining consistent. There has been no response to Kevin's letter regarding withholding \$2,000 to ensure service on the third heater which is still under warranty. Custom Air is under a one-year contract. A contact recently went bad and service was called first thing on a Monday morning and the heater was up and running by 11:00 am.

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4 **MINUTES OF BOARD OF DIRECTORS MEETING – FEBRUARY 17, 2004**
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11 **Social Program**

12 There is currently no chairman and the Board is searching for someone to fill this position.

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22 **Landscaping**

23 The Committee is working on getting bids for lighting. The plan calls for one light at the south side of each
24 entry and better parking lot lighting. The plan took into consideration where there was already electricity in
25 place. Five light posts will run approximately \$2,000. Soft lighting will be used to highlight some of the
26 new plantings. Lighting will be done the week of February 23, 2004 so as not to disturb the new plantings.
27 Irrigation work is complete.

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48 **Tennis**

Committee Chairperson Lou Furlong submitted the committee's report, which is attached.

- 1) All members need to be informed of the rule regarding use of subs and agree to the rule. The captain of the team can choose to use a sub even if the regular team member is available.
- 2) The Club tournament is set.
- 3) Wednesday, between 3 pm and 5 pm is the best time.
- 4) The proposal to revive the VIP membership needs to be considered as the club membership has become stagnant. There is no new building being done in the Landings and as the Club membership ages, the level of competition decreases. Court usage is down this season compared to previous years. A VIP or summer membership could bring in a higher level of player.

Fitness Center and Library

The shelves have been completed. Members are putting equipment away. A reserved list is being used for current best sellers to be certain that those books remain available. Robbie has indicated he has tennis tapes to be lent out to members.

House Committee

A golf outing is being planned. Need to make up a poster indicating the time and date is to be arranged.

NEW BUSINESS

LRC Event Sign-Ups

Kevin has requested that members be required to come to the Pro Shop to sign up for an event.

A **motion** was made by Colin Wendel and seconded by Ralph Ricapito that all members be required to sign up for an event in person at the Pro Shop.

Each director present voted in favor of the motion. Motion passed.

A **motion** was made and seconded that any event which is limited by space carry a charge, even though it may be a nominal charge.

Each director present voted in favor of the motion. Motion passed.

It was determined that if non-members should pay more than members for a club-sponsored event, it should be at the discretion of the instructor.

Accounts Receivable Billing

There was some confusion regarding the billing. It was reported that the confusion was due to the change in accounting systems and future billings will include all the detail for charges and balances carried forward.

9 **THE LANDINGS RACQUET CLUB, INC.**
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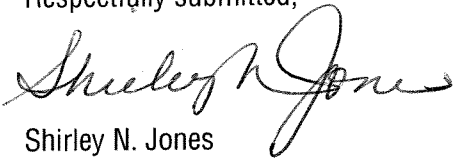
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1 Mr. Gurlinger, if he determines he wishes to retain his membership, will have to pay the annual dues in full
2 including the 10% late penalty.

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4 **Board of Directors Photo**

5 Ralph Ricapito questioned whether there was a photo of last year's Board. He will check the date of the last
6 photo to be certain.

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8 **ADJOURNMENT**

9 There being no further business, the meeting was adjourned at 3:20 PM.

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11 Respectfully submitted,
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14 Shirley N. Jones
15 Recording Secretary
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LRC Managers Report

February 17, 2004

1. The monthly court work provided by TCM (Total Court Maintenance) will be performed on 19-21 February. Edges will be worked and Har-Pan areas scarified and repaired. Nets will be adjusted as necessary and about 600 lbs of new material will be added to each court.
2. LRC Staff started work on repair and re-painting of the short fencing several weeks ago. Procedure is to wire brush/power sand all posts and top rails and apply a Rust Inhibitor to those areas already showing rust (OSPFO). Next step is to hand apply a coating of a high-quality primer which provides a second coating to prevent any new rust from forming. The last step is to apply a “marine” enamel finish that is “heavy-duty” and provides a third layer of protection. This is going to be a **very** slow process, which we are attempting to accomplish in-house. So far we have completed both sides of courts 3-4 and both sides of courts 7-8.
3. New estimate from Painting Plus to sand/wire brush all light posts and light fixtures using the Flexbon products they are recommending is about \$1,900. If we use the B/M products it will be closer to \$2,100. This comes out to between \$60 and \$66 per fixture. The work includes the following:
 - a. Sand or wire bush all areas of each post and light fixture
 - b. Apply coat of OSPFO or Flexbon “Rust-Stop” on badly rusted areas
 - c. Apply one coat of Flexbon epoxy bond primer (or B/M primer product)
 - d. Apply one coat of Marine Industrial Enamel (or B/M enamel product)
 - e. Work to be done during afternoon hours (1:00 – 5:30pm) **only**
 - f. LRC allowed to utilize lift to change light bulbs and clean lenses
4. De-fib and CPR class is scheduled for Monday, March 22nd from 1:00pm – 4:30pm. Class will cost \$175 and can have up to 8 people. I plan on sending 2 from the LRC Staff, and that leaves 6 openings for LRC members.
5. LRC Championships are now scheduled for late March and early April. There will be four (4) levels of play for each category (3.3, 3.5, 3.7 and 4.0). Singles play will be from 18-21 March. Men’s and Ladies Doubles will be held from 24-28 March and Mixed Doubles will be from 1-4 April. The Awards Party will be held on Sunday, 4 April from 6:00pm – 8:30pm.

**LRC Tennis Committee Minutes
From February 2, 2004**

- 1. Team play and use of substitutes**
 - a. After discussion, discretion left to captains to use players from substitute list even if some “official” team members are available.**
- 2. Club tournament**
 - a. Dates set, 3/18-21 singles, 3/25-28 doubles, 4/1-4/4 MXD**
 - b. Prizes to be low key as last year**
 - c. Note, need women’s singles trophy**
 - d. Party to be 4/4**
 - e. Will initially target for 4 levels of play using rankings**
- 3. Round-Robins**
 - a. Continue to be very popular, good feedback on Valentine affair**
 - b. Would like to try twice monthly, regularly scheduled affairs**
 - c. Wednesday afternoon considered best fit**
- 4. Evening play**
 - a. When lights permit, will initiate a one evening per week, men’s doubles round robin. Day to be decided.**
- 5. Requests**
 - a. Mail out pro survey as asked previously**
 - b. Repair or replacement of game markers at court side**
 - c. Additional chairs for exhibitions**
 - d. New, larger wind socks**
- 6. Future**
 - a. Considering proposal to revive VIP members, will bring to future meeting**

**Landings Racquet Club
Members Survey**

Our club professional and tennis director, Robbie Salum, has been with us for one year. He and the Tennis Committee would appreciate feedback from our tennis playing club members on his performance. We would also like your input on things which could be changed or improved from your perspective.

- 1. Relative to other tennis pros how would you rate Robbie on a scale of 1 to 10, with 10 being the best. _____**
- 2. If you have taken lessons or clinics, how would you rate them on a similar scale of 1 to 10.**
 - a. Lessons _____**
 - b. Clinics _____**
- 3. If you have not taken lessons or clinics, what would encourage you to try them.**

- 4. If you have participated in a round-robin, how would you rate them relative to other similar past affairs on a similar scale. _____**
- 5. If you have not participated in a round-robin, what would encourage you to try one. _____**
- 6. What do you like best about Robbie?**

- 7. What would you like Robbie to do differently?**

- 8. What other suggestions relative to tennis activities and facilities at the club would you like to offer?**

Please include your response with your payment. The Tennis Committee will consolidate the responses without attribution and share them with Robbie and the Racquet Club Board. Thanks for your thoughtful reply.

NOTICE

***THE REGULAR MEETING OF THE LANDINGS RACQUET CLUB
BOARD OF DIRECTORS WILL BE HELD AT THE LAKESIDE
CLUBHOUSE ON FEB 17, 2004 AT 2:00pm***

AGENDA

Call to Order
Approval of Jan 2004 Minutes
Treasurer's Report
Managers Report

Standing Committee reports:

Pool & Spa
Social Program
Landscaping
Tennis
Fitness Center/Library
House

Old Business

- a. Status on new or repaired fencing and light post painting
- b. Other items TBD

New Business

- a. LRC Event "Sign-Ups"
- b. Banking change discussion
- c. Other items TBD

Adjournment